

## **PROVISIONAL DEGREE CERTIFICATE:**

“A certificate stating that a student has successfully completed the courses of studies as prescribed under the rules and regulations and has qualified for award of the degree in his/her discipline is called a provisional degree certificate”.

This can be issued only after a student has cleared all dues and submitted a Clearance/No Dues form to this effect in the Academic office and has been approved as graduate by the Senate of the Institution.

**Provisional Certificate** is proof that the **Original Degree Certificate** is yet to be conferred by the Institution. It can be utilized for future opportunities in the form of a job or higher education.

This is a transitional document which, when issued, can be used as a substitute for the original degree before the original degree is issued.

## **ISSUANCE OF PROVISIONAL CERTIFICATE BY NID AP**

Provisional Certificate will be issued once the final results are announced/declared by the academic office for all the students of particular passing out batch.

In exceptional cases, the students can request for a Provisional Certificate with valid reason and supporting documents to the academic office. The Provisional Certificate in such cases will be issued after the approval of the Competent Authority of the Institution. The Academic Office shall require 15 (working) days from the receipt of the request by the student to process such cases.

The student has to make a formal request by filling up the request form, attached as annexure.

**Academic Office**