

**Statement to be furnished for reimbursement of Newspaper Expenses on
half-yearly basis by the Official.**

Name of the Applicant :

Designation :

Department :

Pay Level & Basic Pay (Rs.) :

I certify that I have spent Rs. _____/- towards Newspaper(s) for the
months of:

i) January – June, 20____

OR

ii) July – December 20____

(Only one option to be ticked)

I further declare that

- i) The Newspaper(s) in respect of which reimbursement is claimed, is/are purchased by me.
- ii) The amount for which reimbursement is being claimed has actually been paid by me and has not/will not be claimed by any other source.

Date:

Signature:

Name: