

**OFFICE ORDER NO. 18 / कार्यालय आदेश संख्या. 18**

The Governing Council in its 10th meeting vide its resolution item no. 10.5 has approved to constitute a Standing Committee of NID AP. Accordingly, the Competent Authority has been pleased to constitute a Standing Committee comprising the following members.

S.No	Name of the Person	Designation
1	Shri Sekhar Mukherjee, Director	Chairman
2	Shri Ram Mattegunta, Chief Coordinator Associate Senior Faculty	Member
3	Shri Rajiv Jassal, Associate Senior Faculty	Member

**A. Functioning of the Standing Committee :**

- i. The Standing Committee shall meet as and when required preferably before the meetings of the Governing Council.
- ii. The above Standing Committee constituted shall function till the new Governing Council of NID AP is formed.
- iii. All minutes of the proceedings of the Standing Committee or resolutions of the Standing Committee shall be placed before the ensuing meeting of the Governing Council for noting or ratification or consideration.
- iv. All orders and decisions of the Standing Committee shall be signed by the Chairman and authenticated and circulated by any person authorized by the Director NID AP to the members of the Committee.

**B. Scope of the Standing Committee :**

**I. For recommending to the Governing Council :**


- a. Development Plans and long term vision document.
- b. All proposals seeking budgetary support, whether recurring or non – recurring from the Government of India shall be reviewed by the Standing Committee and recommendations shall be made by the Committee to the Governing Council.
- c. Introduction of new courses, major changes in curriculum or the structure.
- d. Annual academic performance report of the Institute.
- e. Annual Accounts.

- f. Creation of posts in the pay level 10 and above, establishment of new campus, major changes in service rules.
- g. All policy matters requiring consideration and approval of the Governing Council shall be first placed before the Standing Committee.
- h. Any other matter which is not delegated specifically to standing or Institute officials.
- i. All such financial and policy matters as may be referred to it by the Governing Council.

**II. Items to be decided by the Standing Committee:**

- a. The committee can approve all the items related to recurring or non-recurring expenditure which is beyond the financial powers delegated to institute officials.
- b. The Committee shall function as Finance Committee, and Building Contracts Committee and shall periodically review all major building or construction projects, contracts and work orders in respect of major items of capital expenditure which was approved in the budget.
- c. Employee grievances addressed to the Governing Council.
- d. Emergent cases dealing with compliance requirements, expenditure related cases not within the powers delegated to institute officials and operationalization of MoUs.
- e. Any other matters as may be referred to it by the Governing Council.

This order is issued with the approval of the Competent Authority.

  
(G.B.Sankar)  
Chief Admin. Officer /  
मुख्य प्रशासनिक अधिकारी

**Copy to / प्रतिलिपि :**

1. Director's office
2. Concerned members